



Meet Brooke – Administration Officer from Townsville

Alongside health care professionals delivering community and outreach based allied health care, aged care, wellbeing, and disability services, NWRH also employs team members with non-health related experience.

Our Administration Officer Brooke currently works within our Finance team, handling the invoicing for NDIS and overseeing fleet management. While completing a Certificate III in Business Administration, Brooke heard through family that a trainee receptionist role was available.

We're big of professional development and supporting the growth of your skills and your career in whatever direction you choose.

The culture

"The people are what has kept me around for so long, everyone is friendly and knows how to have a good time," said Brooke. "During COVID, I felt really supported as we could work from home if we wanted to. I decided to stay in the office as there was always sufficient spacing."

One of Brooke's favourite parts of NWRH is the flexibility that is offered. "You can tell that they really care about your mental health," said Brooke. "It's fine to take a day off or take some time out for a chat if needed. They are the most friendly and vibrant group of co-workers I have ever worked with."

In her current role, one of her favourite memories to date has been the opportunity to travel to Longreach and train a new receptionist. "I had the opportunity to see other colleagues and communities that I had never seen before," said Brooke. "I would normally only see these people online, so it was a fantastic experience to meet my lovely colleagues in person."

Career progression at NWRH

Now nearing the end of her studies, Brooke is taking the next step in her career and moving into the role of Allied Health Assistant. "I'm super excited to be finishing my certificate and moving into the Allied Health space," said Brooke. "I can't wait to provide patient care and work in pediatrics. This has always been something I have been excited about. Knowing I was supported to develop my skills also makes me excited as I know I will also be supported moving forward."

Interested in joining our team? Learn more and view our open vacancies [here](#).